



Diocese of Middlesbrough



Fides Caritas Unitas

ALL SAINTS RC SCHOOL

Diocese of Middlesbrough
Head Teacher: Mrs S L Keelan-Beardsley



Upper Site: Mill Mount, York, YO24 1BJ * Tel: (01904) 647877 * Email: usreception@allsaints.york.sch.uk * Sixth Form: 6fadmin@allsaints.york.sch.uk
Lower Site: Nunnery Lane, York, YO23 1JG * Tel: (01904) 647877 * Email: lsreception@allsaints.york.sch.uk * Website: www.allsaints.york.sch.uk

Our Ref: JSA/EWR

4 January 2021

Dear Parent / Carer,

If you are receiving this letter we are **not** expecting your child in school on Tuesday 5 January. If all adults in the household are Key Workers and therefore a school place is required please contact us via reception at lsreception@allsaints.york.sch.uk.

Please find enclosed the information relating to accessing live lessons via Google Classrooms.

How does my child access their live lessons?

- Your child will follow their normal 2 week school timetable – this week is week 1.
- At the normal start time for their lesson your child should log onto the Google Classroom for that lesson. E.g. If period 1 is Maths, they should log onto the Maths Google Classroom.
- They should go to the stream where their teacher will upload a link to the live lesson (Via Zoom or Google Meet). If the link is not there immediately please keep refreshing the page as staff may be moving classrooms and it can take time to get logged on, we anticipate lessons to be slightly shorter as a result. Your child should simply click the link and it will take them to the live lesson.
- It is vital that your child fully understands the rules for live lessons (they are attached to this letter). Please note, if you have not consented to your child taking part in live lessons they will not be admitted to the live sessions. If you have not already consented you will be contacted by a member of staff to try to resolve this so that your child can access the best possible quality of provision.
- Your child must make sure they are using their full name so that accurate registers can be taken, we will be following absences up in the normal way. Staff will not admit people to the live lesson that they cannot identify for obvious reasons.



Compassion



Truth



Respect



Forgiveness



Justice



Service



Gentleness



Humility



Stewardship

We do not have a device for my child to be live:

If you have no devices in the family home please inform your child's learning leader directly and we will distribute the resources we have accordingly (we have a small number of devices that we are able to loan out)

The live elements of the lesson, registration and viewing the screen shares can be done on a mobile device so a laptop is not necessary to get the benefit of live lessons.

Students will then be registered by their teacher, there will be some live delivery of content, some independent activities for students to do in their exercise books / or on paper.

If your child is unwell or unable to access the lessons live all content will be uploaded by the teachers at the end of the session and so they can work through it independently.

Attendance and registration:

We are still legally required to take formal registers and report our attendance figures to the DFE and the Local Authority. At the start of each lesson a register will be taken. If your child is unwell and therefore will not be attending their lessons please notify us using our normal attendance process. Email your child's name and the reason for their absence to attendance@allsaints.york.sch.uk

Yours sincerely,



Mrs J Sandwell
ASSISTANT HEAD - PASTORAL



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Online Home Learning Protocol - Live sessions

General principles for effective learning online

I will remember that all the normal school rules apply when I am learning online. If these are not followed, school sanctions will be applied and parent/carers informed. I may be removed from the virtual classroom if not adhering to the rules.

I will not record or take photos of my classmates or teachers during a video conference lesson/ tutorial. I will only engage in video or audio conversations when my teacher/ tutor invites me to do so.

I understand that when using applications provided by the school that my use can be monitored and logged and can be made available to my teachers.

I am aware that when in a live lesson or tutor time that this is an extension of the classroom and I should conduct myself as I would in a classroom.

Rules for effective learning

I must:

- have my lesson/tutorial in an environment that is quiet, safe and free from distractions but preferably in a common area of my house (whenever possible this **should not** be my bedroom)
- be on time and mute my microphone when joining
- have a neutral background (If your teacher has allowed you to use video)
- be dressed appropriately for learning as I would be at school (no pyjamas or clothes with inappropriate slogans - school uniform is not expected)
- remain attentive during sessions without distractions
- only use the chat function of the platform if asked to do so by my teacher/ tutor
- follow the instructions of my teachers/ tutors during these live sessions
- interact patiently and respectfully with my teachers and peers
- make sure I end the session as soon as the teacher indicates to do so



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