



Diocese of Middlesbrough



Fides Caritas Unitas

# ALL SAINTS RC SCHOOL

Diocese of Middlesbrough

Head Teacher: Mrs S L Keelan-Beardsley



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## All Saints RC School

Mill Mount  
York  
YO24 1BJ

**Required as soon as possible.**

### Attendance Officer

Contract type: 32.5hrs. Term Time only

Salary: Grade 5 (£19,138-£20,564. Pro rata)

Contract term: Fixed Term- 1 Year

The governors of All Saints York are seeking to employ a confident, determined and caring person to provide a practical and strategic approach to further improving attendance and punctuality at this outstanding secondary school.

The successful candidate will:

- Enjoy working with young people and their families
- Have a positive and flexible approach
- Communicate effectively and maintain confidentiality
- Be tenacious and refuse to stop until the required outcome is achieved.
- Analyse and identify student absences and take appropriate action to support students back into school.

This is an exciting opportunity for an ambitious educational professional to work as part of a supportive, friendly and dedicated pastoral team. You will also benefit from a quality professional development programme and as part of our exciting and developing future, in September 2019 the school will join a newly formed Diocesan Multi Academy Trust of 20 schools.

If you are innovative in your approach and committed to having a positive impact of the lives of young people, we look forward to receiving your application.



Compassion



Truth



Respect



Forgiveness



Justice



Service



Gentleness



Humility



Stewardship

An application form and further details are available from the school website  
[www.allsaints.york.sch.uk](http://www.allsaints.york.sch.uk).

**Applications should be returned by post or electronically to [recruitment@allsaints.york.sch.uk](mailto:recruitment@allsaints.york.sch.uk)**

**Closing date:           Wednesday 19 June 2019 at 12 noon.**

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will require the successful applicant to undertake an ENHANCED criminal record check via the DBS.